



MEMORANDUM

TO: Mayor and Members of the City Council
FROM: Rich Olson, City Manager
DATE: November 9, 2016
REF: Consideration – Adoption of Budget Amendments Required for Accounting Purposes

BACKGROUND:

Consideration regarding adoption of budget amendments for the following is requested for accounting purposes:

- 1) To record community support grant contributions for FY 2016/17.
- 2) To record police calendar sales to be used to purchase crime prevention informational items.
- 3) To record insurance proceeds from theft at firing range.
- 4) To record purchase of live fingerprint scanning machine and drug surveillance equipment to be funded from previously collected confiscated police funds.
- 5) To record tourism grant for Veteran's Park.

FINANCIAL:

The Finance Committee discussed this matter during their meeting of November 9, 2016. The committee inquired as to the nature of the theft at the firing range (see item #3). Chief Buffaloe has advised that a generator and 20 targets were stolen and the fencing was damaged. Upon motion made by Mayor Peel, seconded by Councilman Donnelly, the committee recommended approval by the City Council.

STAFF RECOMMENDATION:

By motion, adopt the attached budget amendments as presented.

BUDGET AMENDMENTS

BE IT ORDAINED by the City Council of the City of Elizabeth City that the following amendments be made to the annual budget ordinance for the fiscal year ending June 30, 2017:

SECTION I. That the Community Support Grants (106620.6000) be decreased by \$50,000 and the following accounts be increased as listed below:

(106620.5810)	Arts of the Albemarle	\$ 1,000
(106620.5820)	Albemarle Family YMCA	2,000
(106620.5863)	Boys & Girls Club of Elizabeth City	4,000
(106620.4610)	Food Bank of the Albemarle	10,000
(106620.5878)	Healthy Carolinians of the Albemarle	500
(106620.5830)	Kids First	8,000
(106620.4595)	NC Blazers	2,000
(106620.5879)	Northeast Coalition to End Homelessness	3,000
(106620.4540)	Pasquotank Library	2,000
(106620.5866)	Port Discover	7,500
(106620.5873)	River City CDC – Walker House	5,000
(106620.5887)	Visions of Hope	5,000
	Total	<u>\$50,000</u>

(To record community support contributions for FY 2016/17.)

SECTION II. That the Police Donations (103220.0050) and Crime Prevention Expenditures (105100.3302) be increased by \$2,250.

(To record police calendar sales to be used to purchase crime prevention informational items.)

SECTION III. That the General Fund Insurance Proceeds (103350.8300) and Police Firearms Training (105100.1401) be increased by \$2,171.88.)

(To record insurance proceeds from theft at firing range.)

SECTION IV. That the General Fund Balance Appropriated (103990.0000) and Police Capital Outlay (105100.7400) be increased by \$26,790.

(To record purchase of live fingerprint scanning machine and drug surveillance equipment to be funded from previously collected confiscated police funds.)

This amendment will decrease General Fund Balance by \$26,790.

SECTION V. That the Tourism Development Authority Grant Revenue (103180.0000) and Veteran's Park Expenditures (106200.7300) be increased by \$12,490.

(To record tourism grant for Veteran's Park)

ADOPTED, this 14th day of November 2016.

Joseph W. Peel, Mayor

Vivian D. White, CMC/NCCMC, City Clerk