



# MEMORANDUM

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**TO:** Mayor and Members of the City Council  
**FROM:** Rich Olson, City Manager  
**DATE:** September 22, 2016  
**REF:** Consideration – Adoption of Budget Amendments

***BACKGROUND:***

Consideration regarding adoption of budget amendments for the following is requested for accounting purposes:

- 1) To re-appropriate funds for River City CDC Summer Work Camp previously funded but not requested until after fiscal year ended.
- 2) To record insurance proceeds and purchase of a used vehicle due to damaged police vehicle.

***FINANCIAL:***

The Finance Committee discussed this matter during their meeting of September 22, 2016. Upon motion by Mayor Peel, seconded by Councilman Donnelly, the committee unanimously recommended approval by the City Council.

***STAFF RECOMMENDATION:***

By motion, adopt the attached budget amendments as presented.

## BUDGET AMENDMENTS

BE IT ORDAINED by the City Council of the City of Elizabeth City that the following amendments be made to the annual budget ordinance for fiscal year ending June 30, 2017:

**SECTION I.** That the General Fund Balance Appropriated (103990.0000) and River City Community Development Corporation Community Support Grants (106620.5873) be increased by \$5,000.

(To reappropriate funds for River City CDC Summer Work Camp previously funded but not requested until after fiscal year ended.)

This amendment will decrease fund balance by \$5,000.

**SECTION II.** That the General Fund Balance Insurance Proceeds (103350.8300) and Police Department Capital Outlay (105100.7400) be increased by \$10,000.

(To record insurance proceeds and purchase of a used vehicle due to damaged police vehicle.)

ADOPTED, this 26<sup>th</sup> day of September 2016.

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Joseph W. Peel  
Mayor

*Attest:*

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Vivian D. White, CMC/NCCMC  
City Clerk