



MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Rich Olson, City Manager
Eddie M. Buffaloe, Jr. Chief of Police

DATE: December 8, 2016

RE: Consideration - Authorization to Accept Governor's Crime Commission "Local Law Enforcement Block Grant" Award

BACKGROUND:

The Elizabeth City Police Department submitted an application to the Governor's Crime Commission (GCC) for the "Local Law Enforcement Block" FY 16-17 grant opportunity. The "Local Law Enforcement Block" grant was applied for for the purpose of enhancing the Criminal Investigation Division's interview/interrogation room to make it state-of-art and better equipped to conduct interviews of suspects in an effort to solve crimes that occur within the City. The Elizabeth City Police Department received written notification during the last week of November 2016 that the grant has been awarded. For this particular grant, no matching funds are required by the City of Elizabeth City.

ANALYSIS:

The GCC offered grant funding to law enforcement agencies for FY 16-17 for necessary law enforcement equipment to enhance the efficiency and effectiveness of daily police operations. Specifically for the FY 16-17 "Local Law Enforcement Block" grant, the Elizabeth City Police Department applied for funding to enhance their audio/video recording system used by Criminal Investigations Division in solving crimes throughout the City. This funding will enhance the Elizabeth City Police Department with much needed equipment in order to provide a more efficient way of recording interviews. It is the Elizabeth City Police Department's desire to change the audio/video recording equipment to an updated recording equipment system, including acoustical padding to soundproof the interview/interrogation room. The Elizabeth City Police Department submitted a grant application to the GCC in January 2016 and was notified in November 2016 the grant had been awarded. In the award letter from the GCC, the total grant budget listed is \$6,050. There is no matching funding for this grant.

FINANCIAL:

The Finance Committee discussed this matter during their meeting of December 8, 2016. Upon motion made by Councilman Donnelly, seconded by Mayor Peel, the committee unanimously recommended acceptance of the grant.

The Finance Director suggested that the Council should also adopt the required budget amendment for this matter. Upon motion made by Councilman Donnelly, seconded by Mayor Peel, the committee recommended adoption of the required budget amendment.

STAFF RECOMMENDATION:

By motion, authorize acceptance by the Elizabeth City Police Department's of the Governor's Crime Commission's "Local Law Enforcement Block" grant in the amount of \$6,050 to be used to enhance the Criminal Investigation Division's interview/interrogation room, including sound proofing and updating of the recording system;

And further, adopt the attached budget amendment required for accounting purposes.

BUDGET AMENDMENT

BE IT ORDAINED by the City Council of the City of Elizabeth City that the following amendment be made to the annual budget ordinance for fiscal year ending June 30, 2017:

SECTION I. That the Local Law Enforcement Block Grant Revenue (103490.5141) and Police Capital Outlay (105100.7400) be increased by \$6,050.

(To record grant to purchase audio/video recording equipment. No local match is required.)

ADOPTED, this 12th day of December 2016.

Joseph W. Peel
Mayor

Vivian D. White, CMC/NCCMC
City Clerk