



MEMORANDUM

To: Mayor and Members of the City Council

From: Rich Olson, City Manager

Date: November 22, 2017

Subj: Consideration – Accept Award and Adopt Budget Amendment for Firefighters' Bulletproof Vests from Firehouse Subs

BACKGROUND:

During the City Council meeting held on August 14, 2017, the City Council authorized City staff to submit an application to Firehouse Subs for the purchase of 15 bulletproof vests at a cost of \$12,023.31. The City has received notice that the Firehouse Subs Foundation will fund the City's request. The grant does not require a local match.

ANALYSIS:

The City has received notice that the Firehouse Subs Foundation has funded the Fire Department's request for the purchase of 15 bulletproof vests at a cost of \$12,023.31. The vests will be placed on each truck, and unlike the police officers' vests, will not require customization for each firefighter. Attached, you will find a Budget Amendment for \$12,023.31, which accounts for the grant revenue and authorizes the purchase of the vests from the Fire Department Supplies Account.

FINANCIAL:

The Finance Committee discussed this matter during their November 22, 2017 meeting. Upon motion made by Councilman Horton, seconded by Councilman Donnelly, the Committee unanimously recommended approval by the City Council.

STAFF RECOMMENDATION:

By motion, accept the grant from Firehouse Subs in the amount of \$12,023.31; and approve the attached Budget Amendment.



BUDGET AMENDMENT

BE IT ORDAINED by the City Council of the City of Elizabeth City that the following amendment be made to the annual budget ordinance for fiscal year ending June 30, 2018:

SECTION I. That the General Fund Fire Department Supplies (105300.3600) be increased by \$12,023.31.

That the General Fund Revenue (103490.5303) be increased by \$12,023.31.

(To amend budget for Firehouse Subs Public Safety Foundation Grant.)

ADOPTED, this 27th day of November 2017.

Joseph W. Peel
Mayor

Attest:

April D. Onley
Interim City Clerk