



MEMORANDUM

To: Mayor and Members of the City Council

From: Rich Olson, City Manager
Vivian White, City Clerk

Date: December 6, 2016

Re: Consideration – Adoption of 2017 City Council Meetings Calendar

BACKGROUND:

One of the actions the City Council must annually take is to adopt a calendar showing Council meeting dates for the upcoming year. Attached, you will find the proposed calendar for 2017.

ANALYSIS:

The proposed calendar reflects City Council meetings being held on the second and fourth Mondays of each month. The regular City Council meeting will begin at 7 p.m., while the work session will begin at 5:30 p.m. on the fourth Monday.

There are no exceptions to the proposed schedule this year since no holidays fall on the meeting day and the North Carolina League of Municipalities Annual Meeting has been scheduled for Wednesday – Friday, September 20-22, 2017.

As has been the historical practice, only one meeting has been scheduled in July and December.

STAFF RECOMMENDATION:

By motion, adopt the City Council meeting schedule for 2017 as presented.



City Council Meetings Calendar for 2017
Meetings are held in Council Chambers of the
Municipal Administration Building, 306 E. Colonial Avenue

Date	Time	Meeting
January 9, 2017	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
January 23, 2017	7:00 p.m.	Regular Meeting
February 13, 2017	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
February 27, 2017	7:00 p.m.	Regular Meeting
March 13, 2017	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
March 27, 2017	7:00 p.m.	Regular Meeting
April 10, 2017	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
April 24, 2017	7:00 p.m.	Regular Meeting
May 8, 2017	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
May 22, 2017	7:00 p.m.	Regular Meeting
June 12, 2017	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
June 26, 2017	7:00 p.m.	Regular Meeting
July 10, 2017	7:00 p.m.	Regular Meeting
August 14, 2017	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
August 28, 2017	7:00 p.m.	Regular Meeting
September 11, 2017	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
September 25, 2017	7:00 p.m.	Regular Meeting
October 9, 2017	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
October 23, 2017	7:00 p.m.	Regular Meeting
November 13, 2017	7:00 p.m.	Regular Meeting
	5:30 p.m.	Work Session
November 27, 2017	7:00 p.m.	Regular Meeting
December 11, 2017	7:00 p.m.	Regular Meeting