



MEMORANDUM

TO: Members of the City Council

FROM: Mayor Joseph W. Peel

DATE: June 21, 2016

REF: Consideration – Re-appointment to Board of Adjustment

BACKGROUND:

The Elizabeth City Board of Adjustment has a total of ten members consisting of seven regular members and three alternates. Two regular members and two alternate members are appointed by the Pasquotank County Board of Commissioners, and they must reside in the City's extra territorial jurisdiction. Five regular members and one alternate member are appointed by the City Council. The terms are for three years.

ANALYSIS:

On June 8, 2015, the City Council appointed Dr. Geraldine N. Hill to complete the unexpired term to June 30, 2016 of a previous board member. Dr. Hill has completed this term and has expressed her willingness and desire to be appointed to a full three-year term. She has completed the required application for reappointment (attached).

I believe Dr. Hill to be an excellent candidate for reappointment and request the Council's consideration of this matter.

MAYOR'S RECOMMENDATION:

By motion and ***roll call vote***, appoint Dr. Geraldine H. Hill to serve a three-year term on the Board of Adjustment ending June 30, 2019.

JWP/vdw



CITY OF ELIZABETH CITY
Application for Board, Committee or Commission Appointment

PLEASE NOTE: This application is a public record under North Carolina law and will be shared with third parties upon request and without notice. If there is any information you do not want released to the public, please do not include it.

Is this application for appointment _____ or reappointment? X

PLEASE TYPE OR PRINT CLEARLY:

1. Personal Information:

Name: Dr. Geraldine N. Hill

Mailing Address: 801 Adams Street Email: gnhill@ecsu.edu or gnhill@yahoo.com

City and State: Elizabeth City NC Zip Code: 27909

Telephone: Home: 252-338-9180 Cell: 252-331-9577 Business: 252-335-3125

*Sex: Female *Race: African American *Age: 67

**This information is requested for the sole purpose of assuring that a cross-section of individuals is appointed to serve our community.*

Employed By: Elizabeth City State University Current Position: Assistant Professor/Middle Grades Coordinator

2. Where do you reside?

In Elizabeth City's City Limits? yes If so, which Ward?

In Elizabeth City's Extraterritorial Jurisdiction (ETJ)? _____

In Pasquotank County outside Elizabeth City's ETJ? _____

3. Are you currently serving on another board, committee or commission appointed by the City of Elizabeth City? If so, please identify:

_____ No _____

PLEASE NOTE: No resident of the City of Elizabeth City may serve in more than two appointed positions at one time in City of Elizabeth City government, unless exempted by nature of the position he or she may hold in governmental service.

4. If you previously served on a City board, committee or commission, did you fulfill your term to

completion? Yes By June 30

5. Please indicate by number your order of preference in serving on the following boards, committees or commissions:

- | | |
|--|---|
| _____ Alcoholic Beverage Control Board | ___2___ Planning Commission |
| _____ EC/PC Airport Authority | ___3___ Personnel Appeals Committee |
| ___1___ Board of Adjustment | _____ Parks and Recreation Advisory Board |
| _____ Community Relations Commission | _____ Senior Citizen Advisory Committee |
| ___4___ Elizabeth City Housing Authority | _____ Storm Water Advisory Board |
| _____ Historic Preservation Commission | _____ Tourism Development Authority |
| _____ Central Communication Advisory | _____ Urban Forestry Commission _____ |
| Joint Animal Control Board | |

6. List below any experience or qualifications you have that are relevant to the board/committee/commission for which you are applying. (Use additional sheet, if necessary.)

Currently serving on the Board of Adjustment appointed to complete Linwood Bennett's term. Educator; Currently Assistant Professor at Elizabeth City State University where I am the Middle Grades Coordinator in the School of Education, Psychology and Health. I also serve as the Early College (Dual Enrollment) Coordinator for the University; Former Principal of Elizabeth City Middle School, Assistant Principal of Northside Elementary, Northeastern High School and Pasquotank County High School. I am a former elementary and Middle school teacher where I taught in the New York public school system and the Edenton-Chowan public school system.

For additional details, please see attached vita

Applicant Statement:

I understand that I am applying for appointment to a board, committee or commission for the City of Elizabeth City; that I will be required to take an oath of office to uphold the constitutions of the United States and North Carolina and the laws of the same, if appointed; that I will be required to meet the attendance and training requirements of the City if I am appointed, and may be removed from office for failure to meet attendance requirements; that for members of those boards, commissions or committees established by the City Council as requiring annual disclosure, completion of the City's General Disclosure Form, required by Section 2-114 of the City's Code of Ethics Conflict of Interest Ordinance shall be completed by February 1 of each year; and that my application will remain on file for consideration for a period of three (3) years, after which time I will need to file a new application. I agree to comply at all times with all requirements of the office for which I am applying.

By my signature below, I hereby certify that all the information contained herein is true to the best of my knowledge and belief.

Date: June 13, 2016 Signature: 

PLEASE SUBMIT THIS APPLICATION TO:

City Clerk's Office

P. O. Box 347

Elizabeth City, NC 27909

Fax: (252) 337-6956

Phone: (252) 337-6955

Email: vwhite@cityofec.com

OFFICE USE ONLY

Residence:

_____ Inside

_____ ETJ

_____ County

Appointed: _____

Term: _____

Date: _____

Geraldine Hill, EdD

Assistant Professor
Elizabeth City State University
Elizabeth City State University (AMS)
1704 Weeksville Road
Elizabeth City, North Carolina 27909
252-335-3125
gerrinhill@ecsu.edu

Academic Degrees

Ed.D. - Doctor of Education, Educational Leadership, 2012

Jones International University, Centennial, Colorado
Summa Cum Laude
K-12 Educational Theories
Systems of Human Inquiry
Public Knowledge and Public Responsibility
The Future of K-12 Education
Qualitative Research
Facilitating a Shared vision of Learning
Collaboration and Learning in Diverse Communities
Managing the Learning Organization
Research Methods

M.Ed. - Master of Education, Education Administration, 1993

East Carolina University, Greenville, North Carolina
Cum Laude
Intro to Exceptional Children
Elementary School Curriculum

B.A. - Bachelor of Arts, Psychology, 1975

SUNY College at Old Westbury, Old Westbury, New York

Psychology of child Development
Fundamentals of Writing
Foundations of Education
Cultural Process of Learning
Methods, Materials in Teaching
Literature and Psychology
Foundations of Reading

Professional Development

"Reacting to the Past", Elizabeth City, North Carolina, March 2015

ECHO 360 Webinar, Elizabeth City, North Carolina, March 2015

2015 Spring CAEP Conference, Denver, Colorado, April 2015

Blackboard training, Elizabeth City, North Carolina, March 2015

Collaborative Conference for Student Achievement, Greensboro, North Carolina, March 2013

Summer Institute on Common Core & Essential Standards, Elizabeth City, North Carolina, July 2011

Professional Certifications

K-6 Teaching Certification

SUNY College at Old Westbury, Old Westbury, New York

00023 Teacher Early Childhood Grades K-4

0024 Teacher Intermediate Grades 4-6

78180 Teacher Middle Grades 6-9 Language Arts

78400 Teacher Middle Grades 6-9 Social Studies

1991

00008 Mentor Teacher Certificate was awarded

State of North Carolina NCDPI, Raleigh, North Carolina

00012 Principal (Grades K-12)

State of North Carolina NCDPI, Raleigh, North Carolina

Principals as Technology Leaders Certificate

UNC Chapel Hill, Chapel Hill, North Carolina

Leadership Program for Experienced Principals- Principals' Executive Program

certificates awarded in the following areas:

Use of Instructional Technology

General School Leadership

Teacher Effectiveness, evaluation, support, empowerment and retention

UNC Chapel Hill, Chapel Hill, North Carolina

Summer Retreat Participate- North Carolina School Leadership Program

Elizabeth City State University, Elizabeth City, North Carolina

Certificate- Getting Started With Blackboard

Certificate- Blackboard building Courses

Elizabeth City State University- Distance Education & Teaching Excellence, Elizabeth City, North Carolina

Professional Memberships

2006 - Present, Association of Middle Level Education, Membership

2013 - Present, National Center for Literacy, Membership

2003 - Present, NCASA (North Carolina Association of School Administrators), Individual Member

2013 - Present, The Chronicle of Higher Education, Individual Member

Awards and Honors

Pasquotank County Public School district. (2001).

Wachovia Principal of the Year

NC Council of Mathematics. (1986).

Region 3 Mathematics Teacher of the Year

Edenton-Chowan Public Schools. (1988).

District Teacher of the Year

Nassau County Economic Opportunity Commission. (1980).

Recognized as a "Woman of Achievement"

Professional Women . (2015).

This honor is given to professional women who have committed their lives to educating others.

Professional Experience

Elizabeth City State University, 08/13/2013 - Present
Assistant Professor/Middle Grades Coordinator

Pasquotank County Public Schools, 07/01/2008 - 09/30/2012

High School Administrator

Elizabeth City Pasquotank Schools, 03/01/1998 - 06/30/2008
Middle School Principal

Elizabeth City State University, 06/30/2014 - Present
Dual Enrollment (Early College Liaison)

Consulting and Paid Service

Bertie County Schools, 04/01/2012 - 06/12/2013

Trained staff in Testing and Accountability Policies and Procedures

Coordinated the Elementary School Testing Program

Service

Professional

ECSU Research Week Activities (04/17/2015 - 04/17/2015)
Faculty member assigned to review posters

American and International Education Week (09/10/2013 - Present)
Recorder for all meetings and participant in the Assembly

PRAXIS Testing Committee (10/14/2013 - Present)
Coordinator

SNACE (08/25/2014 - Present)
Advisor

Biology Research thesis Committee (10/09/2013 - 04/24/2014)
Member

Institutional

125th Community Involvement Committee (10/08/2014 - Present)
member

CAEP STANDARDS COMMITTEE (08/18/2014 - Present)
Co-Chair Standard II Committee and member of Standards III & V

CAEP (06/12/2015 - Present)
Standard 3 Chairperson

Community

JC Sawyer Elementary School (03/02/2015 - 03/02/2015)
Volunteer

Courses Taught

Elizabeth City State University

2013 - 2015 Elizabeth City State University, Professor
Readine EDUC 350 Teaching Intermediate & Content Reading
3.00 (Undergraduate, Transferable)

2014 - 2014 Elizabeth City State University, Professor
Readine EDUC 350 Teaching Intermediate & Content Reading
3.00 (Undergraduate, Transferable)

2015 - 2016 Elizabeth City State University, Professor
Readine EDUC 350 Teaching Intermediate & Content Reading
3.00 (Undergraduate, Transferable)

2013 - 2015 Elizabeth City State University, Professor
Field Experience EDUC 211B Int Ed Non-EI Majors
0.00 (Undergraduate, Transferable)

2014 - 2015 Elizabeth City State University, Professor
Field Experience EDUC 351A Int. & Content Rdg Field Experience-EI Majors
2.00 (Undergraduate, Transferable)

2013 - 2016 Elizabeth City State University,
Field Experience EDUC 351B Int. & Content Rdg Field Experience-Non EI Majors
0.00 (Undergraduate, Transferable)

2013 - 2016 Elizabeth City State University, Professor
Methods EDUC 412 The Middle Grades Methods
3.00 (Undergraduate, Transferable)

2014 - 2016 Elizabeth City State University, Professor
Professional Studies I EDUC 210 Intro to Education
3.00 (Undergraduate, Transferable)

2014 - 2015 Elizabeth City State University, Professor
Instructional Methods EDUC 430 Secondary Instructional Methods
3.00 (Undergraduate, Transferable)

2014 - 2015 Elizabeth City State University, Professor
Inst. Methods Practicum EDUC 431A Secondary Instructional Meths Practicum
2.00 (Undergraduate, Transferable)

2013 - 2015 Elizabeth City State University,
Student Teaching EDUC 437 Obsv Supervised Teaching in the Middle School
12.00 (Undergraduate, Transferable)

2016 - 2016 Elizabeth City State University, Professor
Assessment EDUC 360 Teaching & Assessment
3.00 (Undergraduate, Transferable)

Research Reports

Hill, G. (2012). Does Gender-Specific Instruction Enhance Student Learning? Teachers' Perceptions of Gender-Specific Classrooms.