



MEMORANDUM

To: Finance Committee

From: Angela Cole, Assistant City Manager
Dexter Harris, Director, Parks & Recreation

Date: August 23, 2017

Re: Discussion/Consideration – Approval of Enfield Skate Park RFQ

BACKGROUND:

During the June 26, 2017 Regular Meeting, the City Council adopted the Fiscal Year 2017-2018 Budget Ordinance. Included within the ordinance is a \$200,000 allocation to design and construct a concrete skate park at Enfield Park. The new Enfield Skate Park, located along Corsair Circle south of the West Ehringhaus Street corridor, will be one of many improvements that will be developed within the existing public park area. The City's intent is to repurpose the existing tennis court floor that for years has slowly deteriorated, being quite expensive and of very little service if repaired. Because the skate park project has been a goal of the City Council and the citizens for at least three years, Elizabeth City / Pasquotank County Parks & Recreation (ECPCPR) staff began researching the design and construction of a cast-in-place concrete street course / obstacle skate park on an approximately 120' x 205' (24,600 sq. ft.) area.

During the planning of this project, ECPCPR staff conducted several concept discussions with skate park professionals and local area skateboard enthusiasts. In mid-June ECPCPR and Planning Division staff met with skate park consultants to discuss the development of the skate park. Staff received advice for park design, features and equipment. Skateboarding embraces participants from varied demographics. As a result, staff sought out and received input from our local skateboarding community. Meetings were held with several local skaters on two different occasions; May 11, 2017 and June 14, 2017. Our skateboarding constituents have requested a single bowl of moderate depth. Also, the skate park is requested to have a street course / street obstacle aspect to it, including a

half-pipe, angle wall, ledge, manual pad and flat rail. Fundamentally, skaters have requested that the park be oriented towards beginner to moderate activity levels.

The project will be an installment purchase. The City Manager has targeted a completion of the skate park by March 2018.

ANALYSIS:

The City opened the Request for Quote (RFQ) for the Enfield Park Skate Park on July 27, 2017. The RFQ was advertised via several media outlets, including the North Carolina Recreation & Park Association (NCRPA), The Daily Advance periodical publication, the City of Elizabeth City website, and via email to multiple pre-qualified park construction firms operating in the region. The response period continued for 22 calendar days, expiring at 2:00 p.m. on Friday, August 18, 2017. The lone submission was from Artisan Skateparks, Inc., (ASI) in partnership with Pillar Design Studios. Upon close of the response period, the RFQ Evaluation Committee reviewed and scored the submission to determine if the proposal satisfied the design and construction services the City requires. Four individuals, representing planning, engineering, park development / maintenance, and department administration, scored the proposal. All but three scores were at 95 out of 100 possible points; the fourth score was 65. The average is 87.5. Overall staff is satisfied with the ASI proposal – their professional proficiency, qualifications, and the conceptual design (as shown on Page 29 of the response document). Additionally, ASI comes highly recommended by one of our counterparts in the region, Jason Weeks, Director of Currituck County Parks & Recreation.

ASI has submitted a project with an estimated cost of \$180,000, this covers complete design and turn-key construction. ASI will perform site visits, conduct public meetings, staking and excavation, rebar, forms and coping reviews, shotcrete, flatwork, and final walk-through. Although the project schedule (Page 24) indicates a completion date of May 8, 2018, ASI is aware of the City's planned March 2018 deadline for the skate park project. ASI has identified the May 2018 completion as a mistake within the proposal document and confirmed with City staff that the projected completion date of March 2018 will be satisfied.

STAFF RECOMMENDATION:

By motion, recommend that the City Council award construction of the Enfield Skate Park to Artisan Skateparks, Inc. for \$180,000; and further authorize the City Manager to negotiate and execute a construction contract with Artisan Skateparks, Inc. based on the proposal as herein described.