



**Regular Session Agenda
City of Elizabeth City Council
Monday, December 12, 2016 ~ 7:00 p.m.
City Council Chambers – 306 E. Colonial Avenue**

1. Call Meeting to Order
2. Invocation
3. Pledge of Allegiance
4. Agenda Adjustments and Approval
5. Statement of Disclosure *(To be read by City Clerk)*
6. Presentations:
 - a. Recognition of Retiring Employees: June Brooks, Katherine Felton and Bobbi White
7. Comments from the Public:
8. Approval of Minutes:
 - a. City Council Regular Session of March 28, 2016
 - b. City Council Work Session of September 26, 2016
 - c. City Council Regular Session of September 26, 2016
 - d. City Council Regular Session of October 31, 2016
 - e. City Council Regular Session of November 14, 2016
 - f. City Council Regular Session of November 28, 2016
9. Consent Agenda: *(City Manager Recommends Approval of all Items)*

(Note: Items “b” thru “e” recommended for approval by the Finance Committee during their meeting of December 8, 2016.)

 - a. Consideration – Adoption of 2017 City Council Meetings Calendar;
 - b. Consideration – Authorization for acceptance by the Elizabeth City Police Department of the Governor’s Crime Commission’s Local Law Enforcement Block grant in the amount of \$6,050 and adoption of the budget amendment required for accounting purposes;

- c. Consideration – Authorization to execute the Sub-recipient Agreement and Lease Agreement with Vision of Hope Emergency Shelter and Outreach Center as presented;
 - d. Consideration – Award of Phase III Contract 2 of the Water and Sewer Main Replacement Project on South Road Street to RPC Contracting in the amount of \$815,676.60; and further authorize the City Manager to execute the construction contract with RPC Contracting, Inc.; and further adopt the required budget amendment for the Road Street Water and Sewer Project Capital Project Ordinance as presented;
 - e. Consideration – Authorization for the City Manager to submit an application for the 2016 System Betterment Project Reimbursement Grant from ElectriCities in an amount not to exceed \$5,000;
 - f. Consideration – Call for a Public Hearing to be held on January 9, 2017 at 7:30 p.m. (or as soon thereafter as the agenda allows) in Council Chambers of the Municipal Administration Building, 306 E. Colonial Avenue, to approve William Jeffrey Mitchell's Downtown Improvement Grant Program request in the amount of \$20,000 for a total project cost of \$76,150.00
10. Public Hearing: (*To begin at 7:30 p.m.*)
- a. Consideration – Hold a Public Hearing to adopt the an Ordinance amending Section 72.04 of the City of Elizabeth City Code of Ordinances “Compliance With Signs” and the corresponding City of Elizabeth City Prohibited Parking Traffic Schedule.
11. Regular Agenda:
- a. Discussion – Date for Presentation of City's Certified Annual Financial Report
 - b. Consideration - Call for a Public Hearing to be held on Monday, January 9, 2017 at 7:30 p.m. in Council Chambers of the Municipal Administration Building, 306 E. Colonial Avenue to gather citizen input regarding text amendment TA 01-16 filed by the City of Elizabeth City adding language to define and regulate microbreweries in the Central Business District
12. Comments and Inquiries on Non-Agenda Items:
13. Closed Session as allowed by NCGS 143-318.11(a)(3) for consultation with the City Attorney and NCGS 143-318.11(a)(6) discussion of personnel.
14. Adjournment.