



# MEMORANDUM

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**To:** Mayor and Members of the City Council

**From:** Rich Olson, City Manager  
Dawn Harris, Grants Management Specialist

**Date:** July 19, 2019

**Re:** Consideration - Authorize filing of the NC Department of Environmental Quality, Division of Coastal Management (CAMA) Final Application in the amount of \$200,000 and call for a Public Hearing on the CAMA Grant to Receive Public Comments

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## ***BACKGROUND:***

The Shipyard Property is still in the forefront as an important purchase for Elizabeth City as it is considered a prime waterfront location due to its proximity to Coast Guard Park, Charles Creek Park, and Waterfront Park. As stated in past memorandums, the property is currently owned by the Griffins, specifically Mrs. Mary Hadley Griffin. Current tax records show this property at 722 Riverside Avenue assessed at \$549,300.

On March 25, 2019, the City Council authorized staff to submit a pre-application for a CAMA Access Grant to assist with acquisition of the shipyard property. The request was for \$200,000. On Tuesday, June 25, 2019, staff received notification from the Division of Coastal Management (CAMA), North Carolina Department of Environmental Quality that the Shipyard Acquisition Project has been chosen as candidate for the Final Application Process

## ***ANALYSIS:***

Purchase of the blighted property at 722 Riverside has long been a desire of the City Council; it will be a welcomed addition to the Riverside area.

The Final Application for the CAMA Access Grant will be in the amount of \$200,000 for acquisition of the Griffin Shipyard Property. Due to the County's designation as a Tier 1 County, the City's match will be 10% or \$20,000. Plans are to leverage funding from the Parks and Recreation Trust Fund (PARTF) for the match. We are requesting \$350,000 from the PARTF grant.

Final Application is due by 5:00 p.m. on Friday, September 6, 2019.

***FINANCIAL:***

The Finance Committee discussed this matter during its July 18, 2019 meeting. Upon motion made by Councilwoman Young, seconded by Mayor Parker, the Committee unanimously recommended approval by the City Council.

***STAFF RECOMMENDATION:***

By motion, call for a Public Hearing to be held on Monday, August 12, 2019, directly following the public comment period for the purpose of gathering citizen input regarding the filing of the NC Department of Environmental Quality, Division of Coastal Management (CAMA) Final Application; and further recommend that the City Council authorize staff to submit the Final Application in the amount of \$200,000.