MEMORANDUM

To: Mayor and Members of the City Council

From: Eddie Buffaloe, Interim City Manager
Evelyn Benton, Finance Director

Date: December 11, 2020

Ref: Consideration – Authorize Financing for City Manager's Vehicle

BACKGROUND:

During the June 22, 2020 City Council meeting, the City Council approved the City of Elizabeth City's annual budget. A new vehicle for the City Manager was not included within that budget; however, upon the retirement of the previous City Manager, the vehicle used for his purposes was given to the IT Department. In preparation for a new City Manager, the Council agreed to purchase a new vehicle for his use, not to exceed $40,000. Staff has identified a 2021 Chevrolet Tahoe in the amount of $40,000.00. The following financing proposals have been received:

	Fixed rate	Fees	Total Payments Including Fees
Bank of America	No Bid		
BB&T (Truist)	2.05%	-----	$42,119.40
BciCapital (City National)	No Bid		
First Citizens Bank	No Bid	-----	
PNC Bank Public Finance	No Bid		
Southern Bank & Trust Co.	2.52%	-----	$42,560.83
Towne Bank	No Bid		
Wells Fargo	No Bid		
Xenith Bank	No Bid		

ANALYSIS:

The City received two proposals for financing, one from BB&T and the other from Southern Bank. The low bid was BB&T (Truist) with a bid of $42,119.40 (including fees). The total interest to be paid over the five years will be $2,119.40.

STAFF RECOMMENDATION:

By motion, authorize financing with BB&T (Truist) for a total payment of $42,119.40 for the City Manager's new vehicle.