MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Richard C. Olson, City Manager

DATE: March 21, 2019

REF: Consideration – Award of Bid for Window Replacement - Water Treatment Capital Outlay Improvement Fiscal Year 18-19 Budget

BACKGROUND:

Included in the 2018-2019 budget is the restoration of the windows at the Water Treatment Plant. Options of both window replacement and window restoration were explored with several companies; only two responded with proposals. The budget allocated $335,000 for an installment purchase for this project.

ANALYSIS:

For many years, the windows at the Water Treatment Plant have been broken, non-operational, and in some cases, shot out. Additionally, the metal framework has corroded, failing to hold some of the windowpanes in place. Staff has identified and met with a company experienced in window restoration. The restoration will include restoration and repair of metal sashes; abatement of asbestos and lead as appropriate; new annealed glass panes; priming and painting of all metal; new caulking in all joints; and a one-year warranty. This company, Gepetto, has proposed to restore all 32 windows at the Water Treatment Plant for $121,000. The only other proposal received was from AWR for $351,650.00.

FINANCIAL:

The Finance Committee discussed this matter during its March 21, 2019 meeting. Upon motion made by Councilwoman Young, seconded by Mayor Parker, the Committee unanimously recommended approval by the City Council.

STAFF RECOMMENDATION:
By motion, authorize the award of the window restoration project to Gepetto for $121,000.
Amanda Boone
Public utilities Director
Po 347, Elizabeth City NC 27907

Scope of work:

1. All sashes Metal Sashes will be Restored and or repaired With In-Kind Metal Muttons and Perimeter Metal Jamb. All Operating Sashes will be Re-worked and Made Functioning.
2. All Original Glazing will be Abated as if it all was Asbestos Material
3. All windows will be Primed, Painted With Sherwin Williams Exterior Metal Paints
4. Glass to be 1/4" single pane float glass and Dap1012 Glazing compound.
5. Restoration will be in Place

We will assume that:

- We will have reasonable access to window openings, walkable interior floors, etc. during installation.
- 2. We will work from an exterior man lift that we provide, on your firm ground.
- 3. There are 13 Round top and 16 Rectangle window openings to be restored.

Price includes all labor, equipment, materials needed in excess of what we can salvage, needed to complete the restoration.

Payment:

30% Deposit will be required for all New Fabricated Material/Sashes.
Progress payments will be billed Net 30

Price $121,000